



Rathfarnham Golf Club – Privacy Policy

At Rathfarnham Golf Club we take your privacy very seriously and will only use the personal information that you have provided to us to administer your membership, and to provide the services and products required for you to fully engage your membership of the Club.

The information we collect about you

When you apply, join or visit our Club we collect only information required from you to be able to fulfil our contractual obligations. We may also collect further information through our website which allows us to contact you regarding events and offers at the Club.

As an employee we collect we collect only the information required to fulfil the contractual relationship between you and the Club, and we only share this data with internal and external data processors.

How the information about you will be used

When you join as a member or enter into a society event or open competition, we may share your information with external and internal data processors (BRS, Handicap Master, Club2000 etc.) Your personal data is controlled internally by the Clubs Data Protection Officer who adheres to the Club's internal data protection policies and procedures.

Marketing

You may have opted in for us to be able to correspond with you regarding our activities including events and competitions by way of post, telephone, email and SMS. We don't share your data with external marketing companies who would contact you this way. If you have consented to this correspondence you can opt out at any time.

Individual Rights

You have the right to request a copy of the information we hold about you. If you would like a copy of this information please email us on info@rathfarnhamgolfclub.ie or write to the data controller at the Club.

We want to make sure that your personal information is accurate and up to date, you may ask us to correct or erase information that you think is inaccurate.

At the time of collecting data you have the right to object to the Club holding certain information about you.

Changes to this Policy

We keep our Privacy Policy under regular review and will place any updates on our website. This Privacy Policy was last updated on 18th May 2018.

The information we collect and hold

First & Surname	Home Address	Date of Birth
Home Phone	Business Phone	Mobile Phone
Date of Birth	Gender	Membership of Other Clubs
Handicap & Playing Records	CDH Number	Relatives within the Club
Name of Proposer/Seconder	Annual Payment Schedule	Use of Bar & Food Levy

Information held on our Website

Our website www.rathfarnhamgolfclub.ie has a members section which is only accessible to members of the Club by the process of logging on using their Membership Number and a self-generated password.

The information held on the members section of the website, and available for other members to see with your consent is as follows:

Name	Telephone: Home/Work/Mobile	Email Address	CDH Number
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Internal Data Processors

In order for the Club to fully satisfy your membership privileges we welcome the volunteer work carried out by other members. In particular, in order for the Club to set up, run and record competitions, select representative teams and organise golf and social events we are indebted to the volunteer force within the Club who fulfil these roles. Their access to your information is strictly managed and only information relevant to their volunteer role, and which you have consented for the Club to use, is made available to them. Examples of this information are: Handicap, CDH Number, Membership category, email address (for contact purposes only).

External Data Processors

The Club uses computer and cloud based software in order to administer our membership services these include the following: software providers and their function.

Handicap Master	Competitions and handicap database
Golfnet	GUI/ILGU Handicap Software
Master Scoreboard	Competition Results application
Club2000	Club Membership Database, Billing and EPOS (electronic point of sale) Software
BRS	Online and Competitions booking database

Security

All our IT Systems are protected and managed by an external IT company.

All PC's, laptops and touchscreens have restricted access protocols and/or are password protected.